

T. 8. C. 1.

Memorandum Date: July 29, 2009
Order Date: August 19, 2009

TO: Board of County Commissioners
Finance & Audit Committee

DEPARTMENT: Management Services

PRESENTED BY: Annette K. Newingham, Chief Deputy County Clerk
Marle Hoehne, Records Program Supervisor

AGENDA ITEM TITLE: ORDER/IN THE MATTER OF ADOPTING A \$1.00 FEE TO BE DEPOSITED IN THE COUNTY CLERK FUND (244) THAT APPLIES TO EACH DOCUMENT SUBJECT TO THE \$15.00 OREGON HOUSING AND COMMUNITY SERVICES DEPARTMENT FEE REQUIRED BY ORS 205.323(1)(C).

I. MOTION

Adopt a \$1.00 fee to be deposited in the County Clerk Fund (244) that applies to each document subject to the \$15.00 Oregon Housing and Community Services Department fee required by ORS 205.323(1)(c).

II. AGENDA ITEM SUMMARY

The Lane County Board of Commissioners and Finance & Audit Committee are being asked to approve a \$1.00 per document fee to cover the implementation and collection of a new \$15.00 fee on recorded documents in the real property record on behalf of the Oregon Housing and Community Services Department, not included in HB 2436 passed in the 2009 Legislative Session.

The Oregon Association of Counties and County Clerks requested, without success, that the Oregon State Legislature and sponsors of the bill provide counties a portion of the fees collected for the new housing-related fee as is allowed on a previously established recording fee deposited in the County Assessment and Taxation Fund authorized under ORS 205.320(18).

III. BACKGROUND/IMPLICATIONS OF ACTION

With the passage of HB 2436, new statutory language in ORS 205.323(1)(c) requires the County Clerk to collect a fee of \$15.00 on behalf of the Oregon Housing and Community Services Department when recording certain documents. The County Clerk is required to deposit all fees collected on behalf of the Oregon Housing and

Community Service Department in the Assessment and Taxation Fund created under ORS 294.187. The County Treasurer is required to pay over these moneys from the County Assessment & Taxation Fund to the State Treasurer for deposit into specified accounts on behalf of the Oregon Department of Revenue and Oregon Housing and Community Services Department. The \$15.00 housing fee does not apply to the same recorded documents as the existing Assessment and Taxation Fee. The new \$15.00 fee will require a separate accounting of the fees deposited with the County Treasurer within the County Assessment and Taxation Fund.

A. Board Action and Other History

None.

B. Policy Issues

N/A

C. Board Goals

The proposed \$1.00 fee would address one of the Board's goals within the Strategic Plan under "Revenue Development" to identify and recover user fees and charges.

D. Financial and/or Resource Considerations

Implementation of the proposed \$1.00 fee will cover the implementation and collection of the \$15.00 fee on behalf of the Oregon Housing and Community Services Department. The projected revenue each FY would be \$60,000. (\$45,000 in current FY 2009/2010 if approved by September 28, 2009.)

E. Analysis

ORS 205.320(18) states "Notwithstanding any other law, five percent of any fee or tax that is not collected for the benefit of the county clerk shall be deducted from the fee or tax. The moneys deducted shall be expended for acquiring storage and retrieval systems, payment of expenses incurred in collecting the fee or tax and maintaining and restoring records as authorized by the county clerk. Moneys collected under this subsection shall be deposited in a county clerk records fund established by the county governing body."

It is expected that there will be a significant number of documents that will need to be returned to submitters due to insufficient funds provided when the \$15.00 fee goes into effect. Associated costs include:

- changes to fee schedules, recording software, the recording website, and other informational items

- notices to customers
- increase in staff time, increased postage, and related supplies to return unrecorded documents, along with a written explanation, to customers that submit through the mail with the incorrect fee
- training staff to identify documents that require the fee and those that do not

ORS 205.320(9), states that the county can implement a fee, "For any service the clerk may be required or authorized to perform and for which no fee is provided by law, such fees as may favorably compare with those established by this section for similar services and as may be established by order or rule of the county court or board of county commissioners."

The proposed fee of \$1.00 will be utilized to help offset the cost of implementation, collection, and deposit of the proposed fee in the County Clerk Records Fund (244)

If adopted, the \$1.00 fee will not apply to Lane County or any of its departments pursuant to Lane Code 2.900 (1).

F. Alternatives/Options

- Option 1: Adopt a \$1.00 fee to recover costs associated with the implementation and collection of the \$15.00 Housing Alliance fee.
- Option 2: Do not implement fee to recover fees associated with the implementation and collection of the \$15.00 Housing Alliance fee.

IV. RECOMMENDATION

Staff recommends Option 1 to recover associated expenses in the implementation and collection of the \$15.00 fee collected on behalf of the Oregon Housing and Community Services Department.

V. TIMING/IMPLEMENTATION

If the Board adopts the \$1.00 fee, staff recommends that the \$1.00 fee become effective on September 28, 2009 when the \$15.00 Housing Alliance Fund also becomes effective.

VI. FOLLOW-UP

Implement fee if adopted by the Board of Commissioners and Finance & Audit Committee.

VII. ATTACHMENTS

- HB 2436
- LM 60.812

- Board Order

Enrolled
House Bill 2436

Sponsored by Representative SCHAUFLEER; Senators BONAMICI, BURDICK, CARTER, DEVLIN, DINGFELDER, JOHNSON, MONROE, MORRISSETTE, PROZANSKI, ROSENBAUM, WALKER (at the request of Oregon Housing Alliance, Oregon Association of Realtors, Oregon Bankers Association, Oregon Home Builders Association)

CHAPTER

AN ACT

Relating to public programs for housing; creating new provisions; amending ORS 205.320, 205.323, 294.184, 294.187, 306.815, 458.610, 458.620 and 458.655; prescribing an effective date; and providing for revenue raising that requires approval by a three-fifths majority.

Be It Enacted by the People of the State of Oregon:

SECTION 1. ORS 205.320, as amended by section 14, chapter 99, Oregon Laws 2007, is amended to read:

205.320. In every county there shall be charged and collected in advance by the county clerk, for the benefit of the county, the following fees, and no more, for the following purposes and services:

(1) For filing and making entry when required by law of any instrument required or permitted by law to be filed, when it is not recorded, \$5 for each page.

(2) For filing and making entry of the assignment or satisfaction of any filed, but not recorded, instrument, \$5 for each page.

(3) For each official certificate, \$3.75.

(4)(a) For purposes of this subsection, "page" means one side of a sheet 14 inches, or less, long and 8-1/2 inches, or less, wide.

(b) For recording any instrument required or permitted by law to be recorded, \$5 for each page, but the minimum fee shall not be less than \$5.

(c) For supplying to private parties copies of records or files, not more than \$3.75 for locating a record requested by the party and 25 cents for each page.

(d) For each official certificate, \$3.75.

(5) For taking an affidavit for and making and issuing a marriage license and registering the return of the license, or for taking an affidavit for and registering a Declaration of Domestic Partnership, \$25.

(6) For solemnizing a marriage under ORS 106.120, \$25. This subsection does not require that the county clerk charge a fee for solemnizing a marriage after normal working hours or on Saturdays or legal holidays. This subsection does not prohibit a county clerk from charging and accepting a personal payment for solemnizing a marriage if otherwise authorized by ORS 106.120.

(7) For taking and certifying acknowledgment or proof of execution of any instrument, the fee established in the schedule adopted by the Secretary of State under ORS 194.164.

(8) For issuing any license required by law, other than a marriage or liquor license, and for which no fee is otherwise provided by law, \$5.

(9) For any service the clerk may be required or authorized to perform and for which no fee is provided by law, such fees as may favorably compare with those established by this section for similar services and as may be established by order or rule of the county court or board of county commissioners.

(10) For recording any instrument under ORS 205.130 (2), as required by ordinance pursuant to ORS 203.148.

(11) In addition to and not in lieu of the fees charged under subsection (4) of this section, for each additional municipal assessment lien recorded under ORS 93.643, \$5.

(12) In addition to and not in lieu of the fees charged under subsection (4) of this section, for each additional assignment, release or satisfaction of any recorded instrument, \$5.

(13) In addition to and not in lieu of the fees charged under subsection (4) of this section, for each additional transaction described under ORS 205.236, \$5.

(14) In addition to and not in lieu of the fees charged under subsection (4) of this section, for each additional lien recorded under ORS 311.675, \$5.

(15) For preparing and recording the certificate under ORS 517.280, \$20 or such other fee that is established by the county governing body.

(16) In addition to and not in lieu of the fees charged under subsection (4) of this section, for each additional claim listed on an affidavit of annual compliance under ORS 517.210, \$5.

(17) In addition to and not in lieu of the fees charged under subsection (4) of this section, for each additional name listed on a cooperative contract under ORS 62.360 (2) or for recording the termination of a cooperative contract under ORS 62.360 (4), \$5.

(18) Notwithstanding any other law, five percent of any fee or tax that is not collected for the benefit of the county clerk shall be deducted from the fee or tax. The moneys deducted shall be expended for acquiring storage and retrieval systems, payment of expenses incurred in collecting the fee or tax and maintaining and restoring records as authorized by the county clerk. Moneys collected under this subsection shall be deposited in a county clerk records fund established by the county governing body. No moneys shall be deducted under this subsection from:

(a) Fees collected for the Domestic Violence Fund under ORS 106.045.

(b) Fees collected for conciliation services under ORS 107.615.

(c) Real estate transfer taxes enacted prior to January 1, 1998.

(d) Fees collected under ORS 205.323 for the Oregon Land Information System Fund.

(e) **Fees collected under ORS 205.323 (1)(c) for the housing-related programs listed in ORS 294.187 (2)(b).**

SECTION 2. ORS 205.323 is amended to read:

205.323. (1) In addition to and not in lieu of the fees charged and collected under ORS 205.320 and other fees, **the county clerk shall charge and collect** the following fees [*shall be charged and collected*] for the recording or filing of any instrument described in ORS 205.130:

(a) A fee of \$1, to be credited as provided in subsection [(3)(a)] **(4)(a)** of this section; [*and*]

(b) A fee of \$10, to be credited as provided in subsection [(3)(b)] **(4)(b)** of this section; **and**

(c) **A fee of \$15, to be credited as provided in subsection (4)(c) of this section.**

(2) Subsection (1) of this section does not apply to the recording or filing of the following:

(a) Instruments that are otherwise exempt from recording or filing fees under any provision of law;

(b) Any satisfaction of judgment or certificate of satisfaction of judgment; or

(c) Internal county government instruments not otherwise charged a recording or filing fee.

(3) Subsection (1)(c) of this section does not apply to the recording or filing of:

(a) **Instruments required under ORS 517.210 to maintain mining claims;**

(b) **Warrants issued by the Employment Department pursuant to ORS 657.396, 657.642 and 657.646; or**

(c) A certified copy of a judgment, a lien record abstract as described in ORS 18.170 or a satisfaction of a judgment, including a judgment noticed by recordation of a lien record abstract.

[(3)] (4) Of the amounts charged and collected under this section:

(a) The recording or filing fee charged and collected under subsection (1)(a) of this section [shall] must be deposited and credited to the Oregon Land Information System Fund established under ORS 306.132[; and].

(b) [Of the recording or filing fee charged and collected under subsection (1)(b) of this section,] **The recording or filing fee charged and collected under subsection (1)(b) of this section shall be credited as follows:**

(A) Five percent [shall] of the fee must be credited for the benefit of the county[.];

(B) Five percent [shall] of the fee must be credited for the benefit of the county clerk for the purposes described in ORS 205.320 (18); and

(C) 90 percent [shall be deposited and] of the fee must be credited to and deposited in the County Assessment and Taxation Fund created under ORS 294.187.

(c) **The recording or filing fee charged and collected under subsection (1)(c) of this section must be credited to and deposited in the County Assessment and Taxation Fund created under ORS 294.187.**

(5) **The Department of Revenue is exempt from paying the fee under subsection (1)(c) of this section.**

SECTION 3. ORS 294.184 is amended to read:

294.184. (1) There is created under ORS 293.445 a suspense account to be known as the County Assessment Function Funding Assistance Account. The account shall consist of:

(a) All moneys paid over by the county treasurers as provided under ORS 294.187 (2)(a); and

(b) All interest earned upon any moneys in the account.

(2) Of the moneys in the account as of the last day of each fiscal quarter, the moneys necessary to pay the following Department of Revenue expenses shall be transferred to a suspense account of the department created under ORS 293.445 and are continuously appropriated to the department for:

(a) Expenses incurred in carrying out the purposes of ORS 294.175 to 294.184; and

(b) Appraisal expenses incurred by the department in appraising principal and secondary industrial properties identified under ORS 306.126 and property of centrally assessed companies under ORS 308.505 to 308.665.

(3) The total amount of moneys transferred to the suspense account of the department under subsection (2) of this section may not exceed 10 percent of the moneys in the account as of the last day of the fiscal quarter for which the transfer is being made.

(4) The remainder of the moneys in the account as of the last day of the fiscal quarter shall be used for the purpose of making the grant payments to counties as required under ORS 294.178 and are continuously appropriated to the department for that purpose.

SECTION 4. ORS 294.187 is amended to read:

294.187. (1) There is created in the county treasury of each county a fund to be known as the County Assessment and Taxation Fund. The fund shall consist of:

(a) Moneys deposited in and credited to the fund under ORS 311.508.

(b) Moneys deposited in and credited to the fund under ORS 205.323 (4)(b)(C).

(c) **Moneys deposited in and credited to the fund under ORS 205.323 (4)(c).**

[(c)] (d) Interest earned upon moneys credited to the fund.

(2) The county treasurer shall pay over the moneys in the fund, determined as of the last day of the fiscal quarter, to the State Treasurer on or before the 10th day of the month following the last day of the fiscal quarter[.] **as follows:**

(a) **Moneys collected under subsection (1)(a) and (b) of this section and interest earnings on those moneys must be paid over to the Department of Revenue for deposit in the County Assessment Function Funding Assistance Account created under ORS 294.184.**

(b) Moneys collected under subsection (1)(c) of this section and interest earnings on those moneys must be paid over to the Department of Revenue for deposit in the Housing and Community Services Department accounts for housing-related programs as follows:

(A) 76 percent of the moneys must be deposited in the General Housing Account created under ORS 458.620;

(B) 10 percent of the moneys must be deposited in the Emergency Housing Account created under ORS 458.620; and

(C) 14 percent of the moneys must be deposited in the Home Ownership Assistance Account created under ORS 458.620.

[(3) *The State Treasurer shall deposit and credit the moneys received under subsection (2) of this section to the County Assessment Function Funding Assistance Account referred to in ORS 294.184.*]

[(4)] (3) If the county treasurer fails to pay over moneys, as required under subsection (2) of this section, then any unpaid moneys shall be a debt due and owing by the county to the state and the county shall pay the legal rate of interest thereon from the due date until paid. Payment of interest under this section shall not relieve the county treasurer from any penalty imposed by law for failure to make the payments, and in addition, the county treasurer shall be liable under ORS 311.375 (4)(a) and (b).

[(5)] (4) ORS 294.305 to 294.565 do not apply to a fund created under this section.

SECTION 5. ORS 306.815 is amended to read:

306.815. (1) A city, county, district or other political subdivision or municipal corporation of this state shall not impose, by ordinance or other law, a tax or fee upon the transfer of a fee estate in real property, or measured by the consideration paid or received upon transfer of a fee estate in real property.

(2) A tax or fee upon the transfer of a fee estate in real property does not include any fee or charge that becomes due or payable at the time of transfer of a fee estate in real property, unless that fee or charge is imposed upon the right, privilege or act of transferring title to real property.

(3) Subsection (1) of this section does not apply to any fee established under ORS 203.148.

(4) Subsection (1) of this section does not apply to any tax if the ordinance or other law imposing the tax is in effect and operative on March 31, 1997.

(5) Subsection (1) of this section does not apply to any tax or fee that is imposed upon the transfer of a fee estate in real property if the fee that is imposed under ORS 205.323, for the recording or filing of the instrument conveying the real property being transferred, is less than ~~[\$11]~~ \$27.

SECTION 6. ORS 458.610 is amended to read:

458.610. For purposes of ORS 458.600 to 458.655:

(1) "Council" means the State Housing Council established in ORS 456.567.

(2) "Department" means the Housing and Community Services Department established in ORS 456.555.

(3) "Low income" means individuals or households that receive more than 50 percent *[but less]* and not more than 80 percent of the *[area median income]* **median family income for the area, subject to adjustment for areas with unusually high or low incomes or housing costs, all as determined by the council based on information from the United States Department of Housing and Urban Development.**

(4) "Minority" means an individual:

(a) Who has origins in one of the black racial groups of Africa but who is not Hispanic;

(b) Who is of Hispanic culture or origin;

(c) Who has origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands; or

(d) Who is an American Indian or Alaskan Native having origins in one of the original peoples of North America.

[(4)] (5) "Organization" means a:

(a) Nonprofit corporation established under ORS chapter 65;

(b) Housing authority established under ORS 456.055 to 456.235; or

(c) Local government as defined in ORS 197.015.

[5] (6) "Persons with disabilities" means persons with handicaps described in 42 U.S.C. 3602(h).

[6] (7) "Very low income" means individuals or households [*which receive less than 50 percent of the area median income*] **that receive 50 percent or less of the median family income for the area, subject to adjustment for areas with unusually high or low incomes or housing costs, all as determined by the council based on information from the United States Department of Housing and Urban Development.**

SECTION 7. ORS 458.655 is amended to read:

458.655. (1) The Home Ownership Assistance Account shall be administered by the Housing and Community Services Department to expand the state's supply of homeownership housing for low and very low income families and individuals, including, but not limited to, housing for persons over 65 years of age, persons with disabilities, **minorities and farmworkers** [*and Native Americans*]. The State Housing Council shall have a policy of distributing funds statewide while concentrating funds in those areas of the state with the greatest need, as determined by the council, for low and very low income homeownership housing. However, the council's policy of distributing funds may differ from the distribution policy for the Housing Development and Guarantee Account.

(2) Funds in the Home Ownership Assistance Account shall be granted to organizations[, *as defined in ORS 458.610,*] that both sponsor and manage low income homeownership programs, including lease-to-own programs, for the construction of new homeownership housing or for the acquisition or rehabilitation of existing structures for homeownership housing for persons of low or very low income, or both.

(3) The council shall develop a policy for disbursing grants for any or all of the following purposes:

(a) To aid low income homeownership programs, including program administration, in purchasing land, providing assistance with down payment costs, or providing homeownership training and qualification services or any combination thereof. [*No*] **Funds in the Home Ownership Assistance Account** [*funds shall be*] **may not be used by an organization to pay for its general operations or** [*for a substantial portion*] **to pay for more than 25 percent of construction or rehabilitation costs**[;].

(b) To match public and private moneys available from other sources for purposes of the provision of low or very low income homeownership housing[; *or*].

(c) To administer the Home Ownership Assistance Account, not to exceed five percent of the revenue.

(4) The council, in developing policy under subsection (3) of this section, shall give preference in making grants to those entities that propose to:

(a) Provide the greatest number of low and very low income homeownership housing units constructed, acquired or rehabilitated for the amount of account money expended by matching account funds with other grant, loan or eligible in-kind contributions;

(b) Ensure the longest use for the units as low or very low income homeownership housing units, such as by including some form of equity recapture, **land trust or shared equity provisions**, as determined by the council; [*and*]

(c) Include social services for occupants and proposed occupants of the proposed housing, including but not limited to, programs that address home health care, mental health care, alcohol and drug treatment and post-treatment care, child care, homeownership training, mortgage qualification service, credit repair and case management[.]; **and**

(d) **Support a comprehensive strategy to reverse the decreasing rates of homeownership among minorities, giving priority to activities that support adopted comprehensive community plans that incorporate recognized best practices or demonstrate proven success in increasing homeownership for minorities.**

SECTION 8. ORS 458.620 is amended to read:

458.620. (1) There is created, separate and distinct from the General Fund of the State Treasury, the Oregon Housing Fund, which *[shall consist of four]* **consists of five** separate revolving accounts[,]:

- (a) The Housing Development and Guarantee Account[,];
- (b) The Emergency Housing Account[,];
- (c) The Home Ownership Assistance Account *[and]*;
- (d) The Farmworker Housing Development Account; **and**
- (e) **The General Housing Account.**

(2) *[All]* Earnings on investment of moneys in:

(a) The Housing Development and Guarantee Account *[shall]* accrue to that account. *[All earnings on investment of moneys in]*

(b) The Emergency Housing Account *[shall]* accrue to that account. *[All earnings on investment of moneys in]*

(c) The Home Ownership Assistance Account *[shall]* accrue to that account. *[All earnings on investment of moneys in]*

(d) The Farmworker Housing Development Account *[shall]* accrue to that account.

(e) **The General Housing Account accrue to that account.**

(3)(a) Moneys in the Housing Development and Guarantee Account are appropriated continuously to the Housing and Community Services Department to carry out the provisions of ORS 458.625 and 458.630.

(b) Moneys in the Emergency Housing Account are appropriated continuously to the *[Housing and Community Services]* department to carry out the provisions of ORS 458.650.

(c) Moneys in the Home Ownership Assistance Account are appropriated continuously to the *[Housing and Community Services]* department to carry out the provisions of ORS 458.655.

(d) Moneys in the Farmworker Housing Development Account are appropriated continuously to the *[Housing and Community Services]* department to carry out the provisions of ORS 458.660.

(e) **Moneys in the General Housing Account are appropriated continuously to the department to carry out the provisions of ORS 456.515 to 456.725.**

[(4) Moneys deposited in the Oregon Housing Fund pursuant to subsection (5) of this section shall be credited to the Housing Development and Guarantee Account.]

[(5)] (4) Individuals and corporations, both for profit or nonprofit, may make monetary contributions to be credited to:

- (a) The Housing Development and Guarantee Account; or
- (b) **The General Housing Account.**

SECTION 9. (1) Section 10 of this 2009 Act is added to and made a part of ORS 458.600 to 458.655.

(2) ORS 458.660 is added to and made a part of ORS 458.600 to 458.655.

SECTION 10. (1) The Housing and Community Services Department shall administer the General Housing Account.

(2) The department shall disburse moneys credited to the account to accomplish the purposes described in ORS 456.515 to 456.725.

(3) The department may disburse moneys in the account by contract, grant, loan or otherwise as the department determines necessary.

(4) The department may set interest rates on loans made with moneys in the account.

(5) The department shall establish guidelines for the types of loans financed with moneys in the account by rule.

(6) The department may use moneys in the account to pay allowable administrative expenses incurred under ORS 456.515 to 456.725.

(7) The department may, in the director's discretion, return moneys received for deposit in the account to the original source of the moneys.

(8) The department may accept moneys for deposit in the account pursuant to ORS 458.620 (4) and enter into agreements regarding the use of moneys deposited with the original source of the moneys.

(9) The department shall adopt rules that:

(a) Govern the allocation of moneys deposited in the account to best meet critical housing needs and build organizational capacity of partners throughout the state; and

(b) Require equitable distribution of resources over time based on objective measures of need, including the number and percentage of low and very low income households in an area.

SECTION 11. This 2009 Act takes effect on the 91st day after the date on which the regular session of the Seventy-fifth Legislative Assembly adjourns sine die.

Passed by House February 17, 2009

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Chief Clerk of House

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Speaker of House

Passed by Senate February 26, 2009

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President of Senate

Received by Governor:

.....M,....., 2009

Approved:

.....M,....., 2009

.....
Governor

Filed in Office of Secretary of State:

.....M,....., 2009

.....
Secretary of State

FEES

60.812 Fees to be Charged by the County Clerk.

(1) For the preparation of and processing of a marriage license waiting period waiver request, the fee is \$4.

(2) For solemnizing a marriage after normal working hours or on weekends or legal holidays, the fee is \$80. The fee for solemnizing a marriage during working hours is as authorized by state law.

(3) For the expenses of conciliation/mediation services, the fee is \$10, to be charged for issuing a marriage license or registering a declaration of domestic partnership, and to be used as described in ORS 107.615.

(4) For the preparation and processing of formations of special districts, and changes to special district boundaries and functions as required by state law or applicable Lane Code. The fees are as follows:

(a) Special district boundary changes that are annexations or withdrawals:

- (i) Consisting of less than 1 acre\$ 2,080.00
- (ii) Consisting of 1 acre or more but less than 5 acres\$ 2,660.00
- (iii) Consisting of 5 acres or more but less than
10 acres.....\$ 3,550.00
- (iv) Consisting of 10 acres or more but less than
25 acres.....\$ 4,480.00
- (v) Consisting of 25 acres or more but less than
50 acres.....\$ 5,560.00
- (vi) Consisting of 50 acres or more but less than
100 acres.....\$ 6,400.00
- (vii) Consisting of 100 acres or more\$ 8,820.00

(b) Special district boundary changes that are formations, dissolutions, mergers*, consolidations*, and incorporations:

- (i) Under \$10 million assessed valuation\$ 8,890.00
- (ii) \$10,000,001 to 100,000,000 assessed valuation.....\$12,480.00
- (iii) \$100,000,001 to 250,000,000 assessed valuation\$17,790.00
- (iv) Over \$250 million assessed valuation\$24,600.00
- (c) Pre-Application Conference\$ 235.00
- (d) Re-notice\$ 398.00

*NOTE: For mergers and consolidations, the highest fee is used based on the highest assessed value of merging or consolidating districts.

(5) For certification of signatures for annexations to or withdrawals from a city in Lane County, excluding signatures collected for the purpose of calling for an election, the fee is \$1 per signature.

(6) **For implementation and collection services provided by the County for the \$15.00 fee collected on behalf of the Oregon Housing and Community Services Department as required by ORS 205.323(1)(c). For each document recorded that the \$15.00 fee is collected, an additional \$1.00 fee shall be collected and deposited in the County Clerk Records Fund (244) (ORS 205.320(9) and 205.320(18)).** (Revised by Order No. 92-8-12-25, Effective 8.12.92; 07-12-5-5, 12.5.07; 07-12-12-8, 12.12.07; 08-2-20-7, 2.20.08)

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- (ii) Consisting of 1 acre or more but less than 5 acres\$ 2,660.00
- (iii) Consisting of 5 acres or more but less than 10 acres.....\$ 3,550.00
- (iv) Consisting of 10 acres or more but less than 25 acres.....\$ 4,480.00
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- (i) Under \$10 million assessed valuation\$ 8,890.00
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- (iii) \$100,000,001 to 250,000,000 assessed valuation\$17,790.00
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*NOTE: For mergers and consolidations, the highest fee is used based on the highest assessed value of merging or consolidating districts.

(5) For certification of signatures for annexations to or withdrawals from a city in Lane County, excluding signatures collected for the purpose of calling for an election, the fee is \$1 per signature.

(6) For implementation and collection services provided by the County for the \$15.00 fee collected on behalf of the Oregon Housing and Community Services Department as required by ORS 205.323(1)(c). For each document recorded that the \$15.00 fee is collected, an additional \$1.00 fee shall be collected and deposited in the County Clerk Records Fund (244) (ORS 205.320(9) and 205.320(18)). *(Revised by Order No. 92-8-12-25, Effective 8.12.92; 07-12-5-5, 12.5.07; 07-12-12-8, 12.12.07; 08-2-20-7, 2.20.08)*

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

IN THE MATTER OF AMENDING CHAPTER 60 OF
THE LANE MANUAL TO ADD A PROCESSING FEE
FOR COLLECTION OF FEES ON BEHALF OF
OREGON HOUSING AND COMMUNITY SERVICES
DEPARTMENT (LM 60.812)

The Board of County Commissioners of Lane County orders as follows:

Lane Manual Chapter 60 is hereby amended by removing, substituting, and adding the following section:

REMOVE THIS SECTION

60.812
as located on page 60-8
(a total of 1 page)

INSERT THIS SECTION

60.812
as located on pages 60-8
(a total of 1 page)

Said section is attached hereto and incorporated herein by reference. The purpose of this substitution and addition is to add a fee to be collected and deposited in the County Clerk Records Fund when fees are collected on behalf of Oregon Housing and Community Services Department (LM 60.812).

Adopted this _____ day of _____ 2009.

Chair, Lane County Board of Commissioners

APPROVED AS TO FORM

Date 8/6/09 Lane County

ZIC
OFFICE OF LEGAL COUNSEL